

# NOTIFICATION OF DECISIONS

1 SEPTEMBER 2020 TO 30 NOVEMBER 2020

Date of Publication: 14<sup>th</sup> August 2020

## **SLOUGH BOROUGH COUNCIL**

### **NOTIFICATION OF DECISIONS**

Slough Borough Council has a decision making process involving an Executive (Cabinet) and a Scrutiny Function.

As part of the process, the Council will publish a Notification of Decisions which sets out the decisions which the Cabinet intends to take over the following 3 months. The Notice includes both Key and non Key decisions. Key decisions are those which are financially significant or have a significant impact on 2 or more Wards in the Town. This Notice supersedes all previous editions.

Whilst the majority of the Cabinet's business at the meetings listed in this document will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Notice will/may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

This document provides a summary of the reason why a matter is likely to be considered in private / Part II. The full reasons are listed alongside the report on the Council's website.

If you have any queries, or wish to make any representations in relation to the meeting being held in private for the consideration of the Part II items, please email [nicholas.pontone@slough.gov.uk](mailto:nicholas.pontone@slough.gov.uk) (no later than 15 calendar days before the meeting date listed).

#### **What will you find in the Notice?**

For each decision, the plan will give:

- The subject of the report.
- Who will make the decision.
- The date on which or the period in which the decision will be made.
- Contact details of the officer preparing the report.
- A list of those documents considered in the preparation of the report (if not published elsewhere).
- The likelihood the report would contain confidential or exempt information.

## **What is a Key Decision?**

An executive decision which is likely either:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards within the borough.

## **Who will make the Decision?**

Decisions set out in this Notice will be taken by the Cabinet, unless otherwise specified. All decisions (unless otherwise stated) included in this Notice will be taken on the basis of a written report and will be published on the Council's website before the meeting.

The members of the Cabinet are as follows:

- |   |                         |
|---|-------------------------|
| • Leader of the Council - Regeneration & Strategy | Councillor Swindlehurst |
| • Deputy Leader – Governance & Customer Services  | Councillor Akram        |
| • Sustainable Transport & Environmental Services  | Councillor Anderson     |
| • Inclusive Growth & Skills                       | Councillor Bains        |
| • Planning & Regulation                           | Councillor Mann         |
| • Housing & Community Safety                      | Councillor Nazir        |
| • Health & Wellbeing                              | Councillor Pantelic     |
| • Children & Schools                              | Councillor Carter       |

## **Where can you find a copy of the Notification of Decisions?**

The Plan will be updated and republished monthly. A copy can be obtained from Democratic Services at Observatory House, 25 Windsor Road on weekdays between 9.00 a.m. and 4.45 p.m., from MyCouncil, Landmark Place, High Street, or Tel: (01753) 875120, email: [nicholas.pontone@slough.gov.uk](mailto:nicholas.pontone@slough.gov.uk). Copies will be available in the Borough's libraries and a copy will be published on Slough Borough Council's Website.

## **How can you have your say on Cabinet reports?**

Each Report has a contact officer. If you want to comment or make representations, notify the contact officer before the deadline given.

### **What about the Papers considered when the decision is made?**

Reports relied on to make key decisions will be available before the meeting on the Council's website or are available from Democratic Services.

### **Can you attend the meeting at which the decision will be taken?**

Where decisions are made by the Cabinet, the majority of these will be made in open meetings. Some decisions have to be taken in private, where they are exempt or confidential as detailed in the Local Government Act 1972. You will be able to attend the discussions on all other decisions.

### **When will the decision come into force?**

Implementation of decisions will be delayed for 5 working days after Members are notified of the decisions to allow Members to refer the decisions to the Overview and Scrutiny Committee, unless the decision is urgent, in which case it may be implemented immediately.

### **What about key decisions taken by officers?**

Many of the Council's decisions are taken by officers under delegated authority. Key decisions will be listed with those to be taken by the Cabinet. Key and Significant Decisions taken under delegated authority are reported monthly and published on the Council's website.

### **Are there exceptions to the above arrangements?**

There will be occasions when it will not be possible to include a decision/report in this Notice. If a key decision is not in this Notice but cannot be delayed until the next Notice is published, it can still be taken if:

- The Head of Democratic Services has informed the Chair of the Overview and Scrutiny Committee or relevant Scrutiny Panel in writing, of the proposed decision/action. (In the absence of the above, the Mayor and Deputy Mayor will be consulted);
- Copies of the Notice have been made available to the Public; and at least 5 working days have passed since public notice was given.
- If the decision is too urgent to comply with the above requirement, the agreement of the Chair of the Overview and Scrutiny Committee has been obtained that the decision cannot be reasonably deferred.
- If the decision needs to be taken in the private part of a meeting (Part II) and Notice of this has not been published, the Head of Democratic Services will seek permission from the Chair of Overview & Scrutiny, and publish a Notice setting out how representations can be made in relation to the intention to consider the matter in Part II of the agenda. Urgent Notices are published on the Council's [website](#).

For further information, contact Democratic Services on 01753 875120.

## Cabinet - 14th September 2020

Item	Portfolio	Ward	Priority	Contact Officer	Other Committee	Background Documents	New Item	Likely to be Part II
<p><b><u>Covid-19 Decisions Update</u></b></p> <p>To update and ratify the significant decisions taken by officers in response to the Covid-19 pandemic and to take any further executive decisions, if required, in response to new Government announcements or regulations.</p>	R&S	All	All	Sushil Thobhani, Service Lead Governance Tel: 01753 875036	-	None	√	
<p><b><u>Revenue Budget Monitor - Quarter 1 2020/21</u></b></p> <p>To receive an update on the latest revenue position and to consider any write off requests, virements and any other financial decisions requiring Cabinet approval.</p>	G&C	All	All	Barry Stratfull, Service Lead Finance Tel: (01753) 875748	-	None		
<p><b><u>Capital Monitoring Report - Quarter 1, 2020/21</u></b></p> <p>To receive an update on the capital programme for the first quarter of the year and take any decisions relating to the in-year re-profiling of the programme.</p>	G&C	All	All	Barry Stratfull, Service Lead Finance Tel: (01753) 875748	-	None		
<p><b><u>Performance &amp; Projects Report, Quarter 1 2020/21</u></b></p> <p>To receive a report on the progress against the Council's balanced scorecard indicators and key projects for 2020/21.</p>	G&C	All	All	Dean Tyler, Service Lead Strategy & Performance Tel: (01753) 875847	-	None		

**Portfolio Key** – R&S = Regeneration and Strategy, G&C = Governance & Customer Services, T&E = Sustainable Transport & Environmental Services, C&S = Children & Schools, P&R = Planning & Regulation, H&C = Housing & Community Safety, H & S = Health and Wellbeing, I&S = Inclusive Growth & Skills

**Bold** – Key Decision

Non-Bold – Non-Key Decision

*Italics* – Performance/Monitoring Report

<b><u>Medium Term Financial Strategy Update</u></b> To consider an update on the Council's Medium Term Financial Strategy and financial planning assumptions.	R&S	All	All	Barry Stratfull, Service Lead Finance Tel: (01753) 875748	-	None		
<b><u>Centre of Slough: Regeneration Framework Masterplan</u></b> To approve the final Slough Regeneration Framework, the council's corporate aspirations for the centre of Slough over the next 10-15 years.	R&S	All	All	Kassandra Polyzoides, Service Lead Regeneration Development Tel: (01753) 875852	-	None	√	Yes, p3 LGA
<b><u>Stoke Wharf – Slough Urban Renewal – Draft Indicative Site Development Plan</u></b> To approve the Draft Indicative Site Development Plan (“DISDP”) prepared by Slough Urban Renewal (“SUR”) in partnership with Waterside Places.	R&S	Central	All	Kassandra Polyzoides, Service Lead Regeneration Development Tel: (01753) 875852	-	None	√	Yes, p3 LGA
<b><u>Heart of Slough - North West Quadrant - Community Site Update</u></b> To receive an update on community site business planning and to seek approval to the amended 'direction of travel' in relation to community site and the cultural strategy.	R&S	Central	All	Kassandra Polyzoides, Service Lead Regeneration Development Tel: (01753) 875852	-	None	√	Yes, p3 LGA
<b><u>Britwell Hub</u></b> To receive an update and take any decisions required on the community hub in Britwell in line with the agreed localities strategy.	R&S	Britwell and Northborough	All	Stephen Gibson, Interim Director of Regeneration Tel: 01753 875852	-	None	√	

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**Bold** – Key Decision

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*Italics* – Performance/Monitoring Report

<b><u>Statutory Service Plan</u></b> To recommend to Council the Statutory Service Plans (SSP) in relation to the Food Safety Service and any other regulatory services in accordance with the requirements laid down by external agencies.	P&R	All	All	Ginny de Haan, Service Lead Regulatory Services Tel: 01753 477912	Council, 24/9/20	None		
<b><u>HRA Asset Management Plan Update</u></b> To receive an update and take any further decisions on the Housing Revenue Account Asset Management Plan.	H&C	All	Housing	John Griffiths, Service Lead Housing Development and Contracts Tel: (01753) 875436	-	None	√	Yes, p3 LGA
<b><u>References from Overview &amp; Scrutiny</u></b> <i>To consider any references from the Overview &amp; Scrutiny Committee and Scrutiny Panels.</i>	G&C	All	All	Janine Jenkinson, Senior Democratic Services Officer Tel: 01753 875018	-	None		
<b><u>Notification of Forthcoming Decisions</u></b> <i>To endorse the published Notification of Decisions.</i>	R&S	All	All	Nicholas Pontone, Senior Democratic Services Officer Tel: 01753 875120	-	None		

## Cabinet Commercial Sub-Committee - 14th September 2020

Item	Port- folio	Ward	Priority	Contact Officer	Other Committee	Background Documents	New Item	Likely to be Part II
<b><u>Terms of Reference Review</u></b> To review the terms of reference for the Commercial Sub-Committee.	R&S	All	All	Neil Wilcox, Director of Finance and Resources (Section 151 Officer) Tel: 01753 875358	-	None	√	

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**Bold** – Key Decision      Non-Bold – Non-Key Decision      *Italics* – Performance/Monitoring Report

<b><u>Everyone Active Contract Negotiations - Covid-19</u></b>  To consider a report and take any necessary decisions on leisure services contract in view of the impact of the Covid-19 pandemic.	H&W	All	All	Alison Hibbert, Leisure Strategy Manager Tel: (01753) 875896	-	None	√	Yes, p3 LGA
<b><u>Interest Rate Strategy</u></b>  To review, and if necessary, agree any adjustments to the strategy on interest rates.	R&S	All	All	Neil Wilcox, Director of Finance and Resources (Section 151 Officer) Tel: 01753 875358	-	None	√	Yes, p3 LGA

## Cabinet - 12th October 2020

Item	Port- folio	Ward	Priority	Contact Officer	Other Committee	Background Documents	New Item	Likely to be Part II
<b><u>Covid-19 Decisions Update</u></b>  To update on the significant decisions taken by officers in response to the Covid-19 pandemic and to seek approval to ratify the executive decisions.	R&S	All	All	Sushil Thobhani, Service Lead Governance Tel: 01753 875036	-	None	√	
<b><u>Local Plan - Spatial Strategy Consultation Draft</u></b>  To consider a report on the consultation draft spatial strategy as part of the process for developing the new Local Plan for Slough.	P&R	All	All	Paul Stimpson, Strategic Lead Planning Policy & Projects Tel: (01753) 875820	Planning Committee (July, August and September 2020)	(f) Spatial Strategy Overall Approach, 29/07/2020 Planning Committee	√	

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**Bold** – Key Decision

Non-Bold – Non-Key Decision

*Italics* – Performance/Monitoring Report



<u>Treasury Management Strategy Annual Report</u>  To receive the annual report on the Council's treasury management strategy.	G&C	All	All	Barry Stratfull, Service Lead Finance Tel: (01753) 875748	-	None	√	
<b><u>Carbon Management Plan 2020-23</u></b>  To approve the Council's Carbon Management Plan.	T&E	All	All	Savio DeCruz, Service Lead Major Infrastructure Projects Tel: 01753 875640	-	None	√	
<u>References from Overview &amp; Scrutiny</u>  <i>To consider any recommendations from the Overview &amp; Scrutiny Committee and the Scrutiny Panels.</i>	G&C	All	All	Janine Jenkinson, Senior Democratic Services Officer Tel: 01753 875018	-	None	√	
<u>Notification of Key Decisions</u>  <i>To endorse the published Notification of Decisions.</i>	R&S	All	All	Nicholas Pontone, Senior Democratic Services Officer Tel: 01753 875120	-	None	√	

## Cabinet - 16th November 2020

Item	Portfolio	Ward	Priority	Contact Officer	Other Committee	Background Documents	New Item	Likely to be Part II
<b><u>Revenue Budget Monitoring - Quarter 2 2020/21</u></b>  To receive an update on the latest revenue position and consider an write off request, virements and other financial decisions requiring Cabinet approval.	G&C	All	All	Barry Stratfull, Service Lead Finance Tel: (01753) 875748	O&S	None	√	

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**Bold** – Key Decision      Non-Bold – Non-Key Decision      *Italics* – Performance/Monitoring Report

<u>Covid-19 Decisions Update</u>  To update on the significant decisions taken by officers in response to the Covid-19 pandemic and to seek to ratify the executive decisions taken.	R&S	All	All	Sushil Thobhani, Service Lead Governance Tel: 01753 875036	-	None	√	
<b><u>Capital Monitoring Report - Quarter 2 2020/21</u></b>  To receive an update on the capital programme for the second quarter of the year and take any decisions regarding the in-year re-profiling of the programme.	G&C	All	All	Barry Stratfull, Service Lead Finance Tel: (01753) 875748	O&S	None	√	
<u>Notification of Key Decisions</u>  <i>To endorse the published Notification of Decisions.</i>	R&S	All	All	Nicholas Pontone, Senior Democratic Services Officer Tel: 01753 875120	-	None	√	
<u>References from Overview &amp; Scrutiny</u>  <i>To consider any recommendations from the Overview &amp; Scrutiny Committee and the Scrutiny Panels.</i>	G&C	All	All	Janine Jenkinson, Senior Democratic Services Officer Tel: 01753 875018	-	None	√	

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**Bold** – Key Decision      Non-Bold – Non-Key Decision      *Italics* – Performance/Monitoring Report